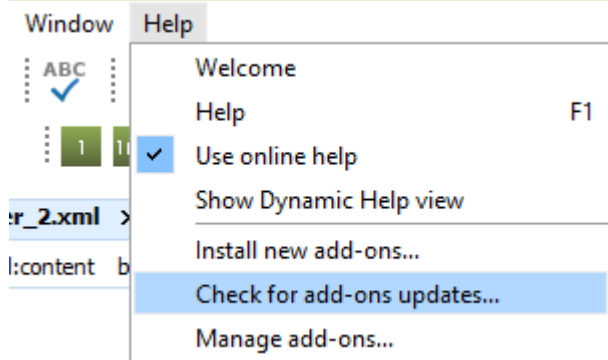
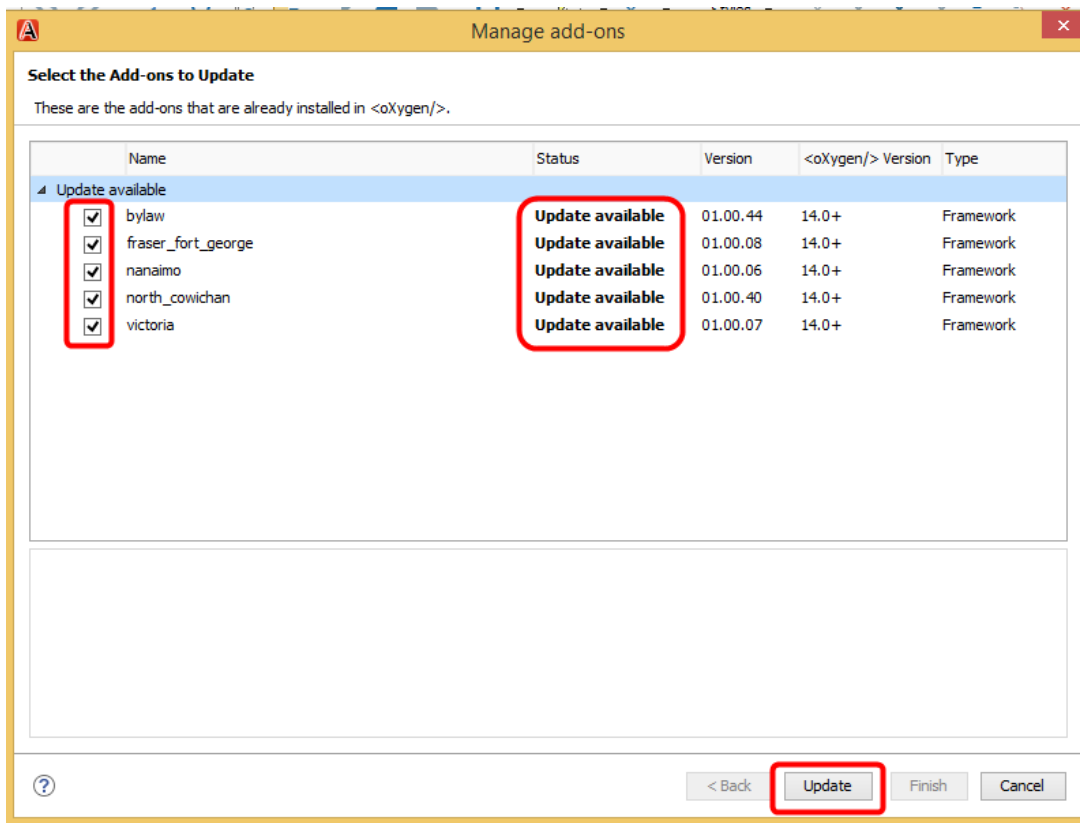


Checking for Add-on Updates

1. To check for updates, open the **Help** menu and click on **Check for add-ons updates**.



2. In the **Manage add-ons** dialogue, the **Status** column will say **Update available** if there are any updates to install. To install the updates, check the **bylaw** box and the box for **your municipality** and click on the **Update** button at the bottom of the dialogue:



3. In the next dialogue at the bottom, check the “**Accept all terms of the end user license agreement**” box, and click on the **Finish** button:



4. Re-start Oxygen Author (exit and re-open).